

Job Descriptions

Below you will find the current job descriptions for the City of Beatrice. The salary range for each position can be found in the annual **salary ordinance**. If you have any questions, please contact the City Clerk's Office.

Accounting Assistant I

- [Read more about Accounting Assistant I](#)

Administrative Assistant

- [Read more about Administrative Assistant](#)

Accounting Clerk

- [Read more about Accounting Clerk](#)

Ambulance Billing Clerk

- [Read more about Ambulance Billing Clerk](#)

Apprentice Lineman

- [Read more about Apprentice Lineman](#)

City Attorney

- [Read more about City Attorney](#)

City Clerk

- [Read more about City Clerk](#)

City Engineer

- [Read more about City Engineer](#)

City Administrator/General Manager

- [Read more about City Administrator/General Manager](#)

Code Compliance Officer

- [Read more about Code Compliance Officer](#)

Community Development Director

- [Read more about Community Development Director](#)

Deputy Fire Chief

- [Read more about Deputy Fire Chief](#)

Electrical Engineer

- [Read more about Electrical Engineer](#)

Electric Superintendent

- [Read more about Electric Superintendent](#)

Engineering Technician

- [Read more about Engineering Technician](#)

Facilities Maintenance Mechanic

- [Read more about Facilities Maintenance Mechanic](#)

Finance Director

- [Read more about Finance Director](#)

Fire Chief

- [Read more about Fire Chief](#)

Fire Captain

- [Read more about Fire Captain](#)

Firefighter EMT

- [Read more about Firefighter EMT](#)

Firefighter Paramedic

- [Read more about Firefighter Paramedic](#)

Journeyman Lineman

- [Read more about Journeyman Lineman](#)

Landfill Supervisor

- [Read more about Landfill Supervisor](#)

Landfill Operator

- [Read more about Landfill Operator](#)

Library Director

- [Read more about Library Director](#)

Maintenance Worker

- [Read more about Maintenance Worker](#)

Mechanic

- [Read more about Mechanic](#)

Parks Maintenance Worker

- [Read more about Parks Maintenance Worker](#)

Police Information & Systems Coordinator

- [Read more about Police Information & Systems Coordinator](#)

Police Captain

- [Read more about Police Captain](#)

Police Lieutenant

- [Read more about Police Lieutenant](#)

Police Officer

- [Read more about Police Officer](#)

Police Sergeant

- [Read more about Police Sergeant](#)

Police Chief

- [Read more about Police Chief](#)

Public Properties Director

- [Read more about Public Properties Director](#)

Public Safety Dispatcher

- [Read more about Public Safety Dispatcher](#)

Sanitation Collection Driver

- [Read more about Sanitation Collection Driver](#)

Sanitation Laborer

- [Read more about Sanitation Laborer](#)

Sanitation Superintendent

- [Read more about Sanitation Superintendent](#)

Storekeeper

- [Read more about Storekeeper](#)

Street Superintendent

- [Read more about Street Superintendent](#)

Surveyor/Engineering Tech

- [Read more about Surveyor/Engineering Tech](#)

Utility Maintenance Worker I

- [Read more about Utility Maintenance Worker I](#)

Utility Maintenance Worker II

- [Read more about Utility Maintenance Worker II](#)

Utility Billing Clerk

- [Read more about Utility Billing Clerk](#)

Utility Serviceman

- [Read more about Utility Serviceman](#)

Victim Assistance Coordinator

- [Read more about Victim Assistance Coordinator](#)

Wastewater Plant Operator

- [Read more about Wastewater Plant Operator](#)

Water Superintendent

- [Read more about Water Superintendent](#)

Wastewater Chief Plant Operator

- [Read more about Wastewater Chief Plant Operator](#)

Wastewater Superintendent

- [Read more about Wastewater Superintendent](#)

Seasonal Laborer

- [Read more about Seasonal Laborer](#)

911 Director

- [Read more about 911 Director](#)

Water Park Lifeguard

- [Read more about Water Park Lifeguard](#)

Water Park Manager

- [Read more about Water Park Manager](#)

Water Park Cashier

- [Read more about Water Park Cashier](#)

Water Park Assistant Manager

- [Read more about Water Park Assistant Manager](#)

Compost Attendant

- [Read more about Compost Attendant](#)

Litter Control Laborer

- [Read more about Litter Control Laborer](#)

Librarian

- [Read more about Librarian](#)

Library Assistant

- [Read more about Library Assistant](#)

Library Clerk (Part-Time)

- [Read more about Library Clerk \(Part-Time\)](#)

Electric Distribution Foreman

- [Read more about Electric Distribution Foreman](#)

Electric Substation/Transmission Foreman

- [Read more about Electric Substation/Transmission Foreman](#)

Electronics Technician

- [Read more about Electronics Technician](#)

Sanitation Working Foreman

- [Read more about Sanitation Working Foreman](#)

Community Relations Coordinator

- [Read more about Community Relations Coordinator](#)

Water Quality Technician

- [Read more about Water Quality Technician](#)

GIS Coordinator

- [Read more about GIS Coordinator](#)

Information System Programmer/Analyst

- [Read more about Information System Programmer/Analyst](#)

Information Technology Director

- [Read more about Information Technology Director](#)

Information Technology Coordinator

- [Read more about Information Technology Coordinator](#)