

MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 15th day of June, 2016 at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

ROLL CALL

Attending: Boardmembers: Eskra, Leech, and Moon.

Absent: Boardmembers: Baehr and Moran.

Chairman Dave Eskra announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on May 11, 2016.
- e. Recommend approval of Street Department Report of Claims dated June 1, 2016 to City Council.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims dated June 1, 2016.
- g. Recommend approval of Street Department Report of Claims dated June 13, 2016 to City Council.
- h. Approval of Electric Department, Water Department, and WPC Department Report of Claims dated June 13, 2016.

Moved by Leech, seconded by Moon, that the items listed under the consent agenda, be approved, accepted, and/or ratified as presented.

Roll Call: Yea: Eskra, Leech, Moon

Nay: None

MOTION CARRIED.

PUBLIC HEARINGS/BIDS

There were no public hearings/bids.

RESOLUTIONS

There were no resolutions.

ORDINANCES

There were no ordinances.

PUBLIC FORUM

No one appeared at public forum.

DISCUSSIONS/REPORTS

Backflow Software

Linda Koch, Finance Director, noted that the Utility Backflow Management software from Caselle was not originally purchased with the accounting software, as this was a fairly new option Caselle offered and the City wished to wait. Currently the old billing software is used to track this information, however the City would like to transfer the remaining information off of Telnet. Boardmember Moon inquired what the software does. Steve Kelley, Water Superintendent, noted all backflow devices need to be tested annually in order to ensure that water is not going back into our water system. This software would track those annual inspections. Chairman Eskra inquired if the expense would come out of the Water Department and it was noted that it would.

Moved by Moon, seconded by Leech, to recommend to Mayor and City Council to purchase the Utility Backflow Management software from Caselle Software.

Roll Call: Yea: Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

Monthly Department Report

Some other highlights for the month included: Tobias Tempelmeyer, General Manager, noted he has been working with Blue Stem and JK Energy on capacity options; Linda Koch, Finance Director, reviewed the financials for April 2016; the Engineering Department noted that bids for the Curb & Gutter Replacement – 2016 project are due back tomorrow and will be presented to the City Council for award on June 20, 2016; the Electric Department discussed recent power outages; the Water Department has been working on the water main replacement project on Sara Road; and the Street Department has been working on painting throughout the City.

Moved by Moon, seconded by Leech, to receive the monthly department report and place on file.

Roll Call: Yea: Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

Clean City 2017

Tobias Tempelmeyer, General Manager, presented the possible changes to Clean City 2017 that had been discussed previously. Jason Moore, Landfill Superintendent, noted that should the City decide to offer an amnesty day, it would need to be held on a Saturday or Sunday, due to the large number of trucks coming into the Landfill during the week. Chairman Eskra noted discussion on this topic will be brought back to a future meeting.

ADJOURNMENT

The next regular BPW Board Meeting will be held June 29, 2016 at 12:10 p.m., in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Moved by Moon, seconded by Leech, that the meeting be adjourned at 1:00 p.m.

Roll Call: Yea: Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

Rich Moon, Acting Secretary

Dave Eskra, Chairman